GOVERNMENT OF KERALA

Abstract


General Education (D) Department
G.O.(Ms.)No.1/2014/G.Edn. Dated, Thiruvananthapuram, 01/01/2014
Read: Letter No.A2/157/2012/RMSA dt. 22/7/2013 of the State Project Director, Rashtriya Madhyamik Shiksha Abhiyan, Thiruvananthapuram

ORDER

Government are pleased to constitute School Management Development Committee in Secondary Schools as per Chapter 8.3 of the framework for implementation of Rashtriya Madhyamik Shiksha Abhiyan, for planning, implementation and collection of data, monitoring and evaluation at School level with the following members.

- Headmaster - Chairman of the Committee
- Senior Assistant - Vice Chairman of the Committee
- SRG (School Resources Group) Convener - Member
- One teacher from Science Stream - Member
- One lady teacher - Member
- PTA President - Member
- One parent from MPTA - Member
- One parent from SC/ST Community - Member
- One parent from educationally backward minority community - Member
- One officer from Education Department nominated by DEO - Member
- Two members from Local Body - Member
- Three experts each as members from Science, Social Science, Art/Craft/Culture background present in the locality - Member
Expert in civil work nominated by LSG - Member
One teacher nominated by HM for the verification of audit and accounts - Member

2. The School Management Development Committee will be assisted by two Sub Committees viz. the school building Committee and the Academic Committee.

School Building Committee
This committee will be responsible for all the activities related to construction, renovation, repairing and maintenance and other related civil works. The composition of sub-committee will be as follows:

- PTA President
- One member from Local Body
- One member expert in civil works nominated by LSG
- One teacher nominated by HM for the verification of audit and accounts.

Academic Committee
The academic committee will be responsible for all the academic activities including planning, management, monitoring, supervision, collection of data and reporting and for the following activities:

- Ensuring quality improvements
- Recommending teachers for training
- Guidance and counselling
- Co-curricular activities
- Personality development of students and teachers

The composition of this committee will be as follows:

- One member from parents
- Members (experts in Science/Mathematics/
Social Science/Art/Craft/Culture/sports)
- One member from Local Body

3. School Management Development Committee should held its meeting at least once in a month. SMDC should maintain all the relevant records for recurring and non-recurring expenditure. These records will be updated on regular basis and placed before the committee in every meeting. These
records and progress of each component/intervention of the scheme will also be placed in the meetings of local bodies and district level monitoring committee.

(By order of the Governor)
A. Shajahan,
Special Secretary to Govt.

To
The State Project Director, Rashtriya Madhyamik Shiksha Abhiyan, Thiruvananthapuram
The Director of Public Instruction, Thiruvananthapuram
The Director of Higher Secondary/Vocational Higher Secondary, Thiruvananthapuram
The Director of Higher Secondary/Vocational Higher Secondary, Thiruvananthapuram
The Director of Public Instruction, Thiruvananthapuram
The Director of Higher Secondary/Vocational Higher Secondary, Thiruvananthapuram
The Secretary, Government of India, Ministry of Human Resources Development, Department of School Education & Literacy, Shastri Bhavan, New Delhi (with CL)
The Principal Accountant General (Audit), Kerala, Thiruvananthapuram.
The Accountant General (A&E), Kerala, Thiruvananthapuram.
The Local Self Government Department.
The Stock File/Office Copy.

Forwarded/By order,

Section Officer.